

2026

STUDIO POLICIES



These policies are designed to make sure our studio runs smoothly, safely, and in line with our values of Community, Respect, Professionalism, Inclusivity, and Adaptability. Please take a few minutes to read through them so you know what to expect throughout the year.

DROP OFF & PICK UP POLICY

- Students should arrive no more than 10 minutes before class and be collected promptly afterwards.
- EPAC is not responsible for supervision outside of scheduled class times.
- Please ensure younger students are escorted safely into and out of the building.

MEDICAL CONDITIONS & SAFETY

- Parents/guardians must notify EPAC of any medical conditions, allergies, or additional needs at the time of enrolment.
- Teachers are not responsible for administering medication. If medication is required during class time, this remains the responsibility of the parent/guardian.
- In the event of an emergency, EPAC staff will follow first aid procedures and contact the parent/guardian immediately.

UNIFORM & GROOMING

- Studio uniform is not compulsory, however it is strongly encouraged as it promotes confidence, professionalism, and team spirit.
- If students are not in studio uniform, they must wear appropriate dancewear. Clothing such as skirts, dresses, or anything that restricts movement is not permitted.
- Correct dance shoes should be worn for each class.
- Hair must be neat and secured off the face
- No excessive jewellery is to be worn during class for safety reasons.

COMMUNICATION POLICY

- All official communication must go through our studio email: admin@evolvepac.com.au.
- Teachers and staff are not required to respond to personal messages on social media.
- Families are encouraged to check their email regularly, as well as our private Facebook group and BAND app, for updates and reminders.
- Respectful, positive communication is expected at all times.

PARENT & STUDENT CODE OF CONDUCT

- All members of the EPAC community are expected to treat teachers, staff, and fellow students with respect and courtesy.
- Negative, disruptive, or disrespectful behaviour — including online — will not be tolerated.
- Parents and students must support our studio values both inside the studio and when representing EPAC in the wider community.
- Breaches of this policy may result in suspension or cancellation of enrolment.

PHOTOGRAPHY & MEDIA POLICY

- Photos and videos may be taken during classes, rehearsals, and performances for use in EPAC marketing, including social media and printed material.
- If you do not wish for your child to be included in promotional material, you must notify us in writing at the time of enrolment.
- EPAC will always use student images respectfully and in line with our values.

EMERGENCY PROCEDURE POLICY

- The safety of our students, families, and staff is our highest priority.
- In the event of an emergency, students must follow the instructions of EPAC staff immediately.
- Our staff are trained in emergency procedures, including evacuation drills, and will guide students to safety.
- Parents/guardians will be contacted as soon as it is safe to do so.
- It is the responsibility of each family to ensure that their emergency contact details are up to date in Jackrabbit at all times.

WAIVER OF LIABILITY

- Dance and physical activity involve a level of risk. While all care is taken to provide a safe environment, Evolve Performing Arts Company will not be held liable for injuries sustained during classes, rehearsals, performances, or while on the premises.
- By enrolling at EPAC, families acknowledge and accept this risk.
- It is the responsibility of parents/guardians to ensure that students are physically fit to participate and to notify EPAC of any medical conditions that may affect participation.